

**MINUTES**  
**FORD CITY BOROUGH COUNCIL**  
**SPECIAL MEETING**  
**LOCATION – FORD CITY BOROUGH BUILDING**  
**SEPTEMBER 24, 2008**

- CALL TO ORDER** The meeting was called to order by President John Lux at 5:01 pm. He advised the audience at this time that the meeting will be audio taped. Is anyone audio or video taping this meeting? NO
- ROLL CALL** Terry Tokarek, Ray Klukan, Ron Dillard, John Lux, Tim Malec, & Tom Shaffer were present. Mayor Mantini was absent because of Military Leave.
- ATTENDANCE** Solicitor Wolfe, Greg Dinko, Tom Ondrusek and Chris Zionkowski were also present.
- CITIZEN COMMENTS ON AGENDA ITEM ONLY**  
There were no comments at this time.
- FORD STREET** Shaffer made a motion to advertise an ordinance imposing a weight restriction of 26,000 pounds on Ford Street. Shaffer, Dillard, Dinko, & Wolfe discuss verbiage, gross weight, restitution for damage, and delivery trucks. Seconded by Klukan. Motion Carried. 6-0 Unanimous
- Shaffer made a motion to approve railing quote layout #1 from Specialty Building Systems for the three (3) corners on Ford Street in the amount of \$4,679.93. Shaffer explained the quote and recommended this layout. Lux asked which would be the sturdiest, #1. All council members agreed #1. Seconded by Dillard. Motion Carried. 6-0 Unanimous
- Shaffer made a motion to approve the quote from White's Paving in the amount of \$2200.00 + \$400.00 = \$2600.00 for necessary repairs to 4<sup>th</sup> Avenue as a result of the Ford Street Project. Seconded by Klukan. Motion Carried. 6-0 Unanimous
- Shaffer explains benches and waste receptacles. Tokarek is concerned with cost and Malec is concerned with location. Dillard states conditional use hearing Klingensmith's will furnish bus stop area, Klingensmith's should follow through. Shaffer and Dillard discuss that businesses should be approached about donating money for benches so that everything will be uniform.
- Shaffer made a motion to take donations to sponsor benches. Seconded by Dillard. Motion Carried. 6-0 Unanimous
- Shaffer explains Liquid Fuels Funding & review by John Poproch that there may not be enough to pay.  
Estimate 1 = \$12,514.52 Estimate 2 = \$53,901.36.

Shaffer made a motion to pay Tony Baiano pending project approval from Penndot. Malec concern with concrete curb gutter modification, told before it couldn't be done. Shaffer stated that \$125,000.00 will be used last and that only one driveway at Klingensmith's not two, flat ramps were designed wrong because of drains. Low spot at the corner of Marcia's Garden there is ponding water.

Seconded by Dillard. Motion Carried. 6-0 Unanimous

#### BILLS TO APPROVE

Shaffer made a motion to approve the bills to pay in the amount of \$1554.00 as approved by the Finance Committee.

Seconded by Dillard. Motion Carried. 6-0 Unanimous

#### 7<sup>th</sup> AVENUE PLAYGROUND

Dillard made a motion to grant permission to Armstrong County Head Start for use of the 7<sup>th</sup> Avenue Playground and restrooms for their 2008 fall activities. Seconded by Malec. Motion Carried. 6-0 Unanimous

#### BOROUGH ASSOCIATION

Dillard made a motion to grant permission to the Council President to attend the Borough Association meeting to be held on Thursday, September 25, 2008 at a cost of \$15.00 and reimburse for mileage at the IRS rate. Seconded by Malec. Motion Carried. 6-0 Unanimous

#### 2009 MMO

Shaffer made a motion to authorize the Council President to sign the 2009 Minimum Municipal Obligation for the General Employee's Pension Plan the amount is zero. Seconded by Malec. Motion Carried. 6-0 Unanimous

Shaffer made a motion to authorize the Council President to sign the 2009 Minimum Municipal Obligation for the Police Pension Plan the amount is \$62,373.00. Seconded by Dillard. Motion Carried. 6-0 Unanimous

#### RIGHT OF WAY - COSTANZO

Shaffer explains and questions if this is Borough property. Dillard states that it is Borough Property. Frank Wolfe states that Ford City owns to Tub Mill Run. Dillard wants to see liability insurance, a time table, questions staging area to load trucks, and wants before and after pictures taken. Shaffer explains that Craig will put in writing and make repairs. Malec wants council to charge him a planning fee if one is not being charged already. Dillard stated that Craig does good work.

Shaffer made a motion to go to Executive Session to discuss personnel at 6:03 p.m. Seconded by Dillard. Motion Carried. 6-0 Unanimous

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Shaffer made a motion to exit Executive Session at 7:03 p.m. Seconded by Klukan. Motion Carried. 6-0 Unanimous

#### COMPLIANCE OFFICER

Shaffer made a motion to accept to hire a compliance officer and to authorize Council President to sign memorandum. Seconded by Klukan.

Motion Carried. 6-0 Unanimous

Shaffer states that the officer will be allowed to enforce ordinances.

#### SERGEANT. IN CHARGE

Dillard made a motion to approve a Sergeant In Charge and authorize Council President to sign a memorandum. Seconded by Malec. Motion Carried. 6-0 Unanimous

Dillard made a motion to appoint Ron Klingensmith to Sergeant. In Charge. Seconded by Shaffer. Motion Carried 6-0 Unanimous

Shaffer stated that all full time officer are qualified for this position. Ron Klingensmith is the Senior Officer. The other two officers agreed with this choice. Council President Lux states that Ron knows the department. Malec stated that he was recommended by outside police departments.

#### CURB CUT REQUEST - KING

Shaffer read a request from Tim King. Malec asks for any recommendation from Fred Dzugan - Codes Officer. Dillard stated council should approve the request first and then Fred is responsible for making them comply with the guidelines. Dillard asked if there is a curb cut form? John Lux asked if this can be considered a "curb cut" because there is not a curb there, Shaffer questions if they are on their own property. [No Decision was made.]

#### PART-TIME POLICE OFFICERS

Dillard made a motion to hire Antoinette Unger as a part-time police officer at a rate of \$10.98 per hour for the normal (12) twelve month probationary period, contingent upon passing a physical examination, psychological examination, and background check to be performed at the direction of the Police Dept. and the Mayor. Seconded by Klukan. Motion Carried. 6-0 Unanimous

Dillard made a motion to hire Joshua Simmons as a part-time police officer at a rate of \$10.98 per hour for the normal (12) twelve month probationary period, contingent upon passing a physical examination, psychological examination, and background check to be performed at the direction of the Police Dept. and the Mayor. Seconded by Klukan. Motion Carried. 6-0 Unanimous

#### PART-TIME CLERICAL POSITION

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#### ALLEGHENY POWER

Shaffer made a motion to hire Cassandra Klimkowicz for the part-time clerical position and to be allowed to work a maximum of 37 hours.

Seconded by Klukan. Motion Carried. 5-1 Malec votes no, needed more information.

Dillard read a letter from Allegheny Power. Council must decide what

their wishes are because in 2012 the lights must be changed to high pressure sodium. Malec stated the past council only problem had a problem because the lights turned the lights off & on needed clarification. Malec explained if the lights had more lumens then less lights would be required. Malec stated council needs to reduce the street lighting bill. Dillard stated that the lights need changed out and then eliminate the unnecessary ones. Malec stated changing only the fixtures would change not the bulbs. Dillard wants to define what lights are costing and make an evaluation. Dillard stated council should look at buying lights and there is a concern on Hill Road during football season. Dillard and Malec explained Allegheny Power stated there would be no 10 year lease.

Dillard stated that Council needs to assess cost of Ford Street lighting to bring down electric bill. Need to figure cost per light.

Shaffer states that flat bill will be \$62,000.00. Shaffer stated if the Borough owned the lights it would cost \$45,000 and about \$6000 for maintenance.

Malec stated as bulbs go bad the should be changed to sodium.

Dillard suggested three council members meet with Robin Martin - Allegheny Power for a Q & A session.

Shaffer wants to bid out maintenance of street lights.

Dillard wants to look into green power for lighting and to look into using alternative power sources for buildings such as wind & photovoltaic cells.

Lux states that Malec, Dillard, and Shaffer meet with Robin to ask questions.

#### COMCAST

Dillard explains the use for being able to use the internet to view footage of security cameras. Shaffer made a motion to sign a business class service agreement for \$59.00 per month. Seconded by Klukan. Motion Carried. 6-0 Unanimous

#### FINANCE

Shaffer explained the Heritage And Technology Park property has a mortgage. F & M Bank will enter into a mortgage agreement to secure the Borough Property. Shaffer suggested authorizing Solicitor Frank Wolfe to negotiate with F & M Bank..

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Shaffer made a motion to authorize Solicitor Wolfe and Tom Shaffer to negotiate a mortgage agreement with F & M Bank for Tom Shaffer to meet with F & M Bank about Heritage And Technology Park. Seconded by Dillard. Motion Carried. 5-0. Malec abstains.

Shaffer explained the Borough owns the property and is the securer of the loan.

CITIZEN COMMENTS - OPEN COMMENTS AT THIS TIME

There were no comments.

SOLICITOR COMMENTS

Solicitor Wolfe had no comments at this time.

MAYOR COMMENTS

Mayor is not present at the meeting.

COUNCIL COMMENTS

Tokarek had no comments at this time.

Klukan reminded everyone the Fire Department Open House will be held on October 2, 2008..

Dillard and Malec had no comments at this time.

Shaffer explained the new light for Ford Street might be delayed because they are coming from the Sought. .

Council President Lux explained an Executive Session is necessary after the meeting to discuss litigation.

ADJOURNMENT

Tokarek made a motion to adjourn the meeting at 7:46 p.m.  
Seconded by Dillard. Motion Carried. 6-0 Unanimous

Council President  
John M. Lux

Borough Secretary  
Lisa Bittner

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