

**MINUTES
FORD CITY BOROUGH
SPECIAL COUNCIL MEETING
LOCATION - FORD CITY BOROUGH BUILDING
JUNE 16, 2008**

- CALL TO ORDER** Council President John M. Lux, Sr. called the meeting to order at 4:08 p.m.
- AUDIO TAPED** Council President Lux informed everyone the meeting is being audio taped and asked if anyone in the audience is audio or video taping this meeting? There was no response from anyone
- ROLL CALL** Terry Tokarek, Ray Klukan, Ron Dillard, John Lux, Tim Malec, Tom Shaffer and Mayor Mantini were present.
- ATTENDANCE** Solicitor Frank Wolfe, Greg Dinko - EMC, Tom Ondrusek - Shade Tree Commission were also present.
- CITIZEN COMMENTS**
No Citizen Comments at this time on agenda items.
- PROCLAMATION - HERITAGE DAYS WEEK**
Shaffer made a motion to proclaim Heritage Days Week from July 1 to July 6. Seconded by Malec. Motion Carried Unanimous 6-0.
- FORD STREET PROJECT**
Malec made a motion to purchase and put in place "landscaping cloth" between gravel and sand (4'x1200') not to exceed \$1000 for entire project. Shaffer explains recommendation to put in place. If Ford City Borough buys and installs will Penndot be ok with that? Seconded by Dillard. Motion Carried. Unanimous 6-0.
- DUMPSTER FEE** Dillard made a motion to advertise ordinance to increase dumpster fees. Seconded by Shaffer. Motion Carried. Unanimous 6-0.
- HEARING FEE** Dillard made a motion to advertise ordinance to increase hearing fees. Seconded by Malec. Motion Carried. Unanimous 6-0.
- PART-TIME POLICE** Shaffer made a motion to grant temporary leave of absence for Aaron Zaliponi due to mandatory Military Service. Seconded by Malec. Motion Carried. Unanimous 6-0.
- minutes of
6-16-2008
Special Meeting
approved 10-6-2008
- Shaffer made a motion to hire Frank Anthony Scatena as part-time police officers for the normal (12) twelve month probationary period, passing a physical examination, psychological examination, and background check to be performed at the direction of the Office in Charge and the Mayor and to be paid the current wage of the part-time police officer. Seconded by Klukan. Motion Carried. Unanimous 6-0.

DIRECT DEPOSIT Shaffer made a motion to direct the Borough Secretary to inform all Borough Employees the direct deposit forms must be completed and returned to the Borough Office by Friday, June 20, 2008, or pay may be delayed. Seconded by Dillard. Motion Carried. Unanimous 6-0.

GAZEBO Malec made a motion to grant permission to Krista Shirley to reserve the Gazebo on Saturday, July 26, 2008 from 3:00 p.m. to 5:00 p.m. and inform the Street Dept. And Police Dept. Seconded by Dillard. Motion Carried. Unanimous 6-0.

Klukan made a motion to grant permission to Heritage Days to use the Gazebo on Thursday, June 19, 2008 to sell advance ride tickets for Heritage Days. Seconded by Malec. Motion Carried. Unanimous 6-0.

7th AVENUE PLAYGROUND

Klukan made a motion to permit Kiera Czekanski to use the playground on Saturday June 21, 2008 from 4:00 p.m. to 7:00 p.m. Seconded by Dillard. Motion Carried. Unanimous 6-0.

PART-TIME HELP Dillard made a motion to hire Trevor Raible, Amanda McCarthy, James McElroy, and Anthony Ceraso, as temporary summer labor for a maximum of 32 hours per week, at the State of PA Minimum Wage Rate for a period of no more than 50 working days. Seconded by Klukan. Motion Carried. Unanimous 6-0.

ACCOUNTING SOFTWARE

Shaffer made a motion to change the accounting software from BUCS to Quickbooks at a cost not to exceed \$1000. Shaffer commented on running dual software for 6 months. Seconded by Dillard. Motion Carried. Unanimous 6-0.

FORD CITY BOOSTERS

Dillard made a motion to allow the Ford City Football Boosters to hold their annual "Kickoff Night" in the park on Saturday, August 17 and a bon-fire on the evening of Thursday, October 23 at 3rd Avenue and 11th Street near the parking lot. Malec wants to make sure they clean up. Tokarek wants letter stating they will clean up. Seconded by Shaffer. Motion Carried. Unanimous 6-0.

SUB-DIVISION Shaffer made a motion to sub-divide the Foundry Building and Shop 2 Building in the Heritage and Industrial Park..

minutes of
6-16-2008
Special Meeting
approved 10-6-2008

Seconded by Dillard. Motion Carried. 5-1 Malec voted no. Malec stated he should have the information being voted on prior to a vote and is opposed to how it is being sub-divided.

ECONOMIC DEVELOPMENT BOARD

Klukan made a motion to not allow any council member to sit on any Ford City Economic Development Board.

Seconded by Shaffer. Motion Carried. Unanimous 6-0.

ASD SOFTBALL FIELD

Klukan made a motion to authorize the Council President to sign the agreement between Ford City Borough and Armstrong School District for installation of dugouts at the Fort Run Ballfield.

Seconded by Tokarek. Motion Carried. Unanimous 6-0.

HERITAGE DAYS PARKING VARIANCE

Shaffer made a motion based on the recommendation of Sgt. Brice to grant the request of Heritage Days dated 4-30-2008 regarding parking.

Seconded by Dillard. Motion Carried. Unanimous 6-0.

ARMSTRONG COUNTY REC - GRANT RESOLUTION

Shaffer made a motion to authorize the Council President to sign the 2008 Armstrong County Recreation Grant Resolution.

Seconded by Dillard. Motion Carried. Unanimous 6-0.

BILL TO APPROVE

Shaffer made a motion to approve \$52.00 to be paid for an employment physical to Ford City Family Practice.

Seconded by Dillard. Motion Carried. Unanimous 6-0.

BUSINESS PRIVILEGE ORDINANCE - REPEAL

Shaffer made a motion to repeal the Business Privilege Tax & Business Privilege License # 571, #581, #582, and #663 effective January 1, 2009 and to provide in writing a letter to Central Tax of said action - not renewing their contract with this ordinance.

Shaffer also made a motion to create an ordinance creating a Ford City Business Licencing Fee set at \$150 incorporating the Ford City Landlord License Fee by using tax mapping numbers with an effective date of January 1, 2009.

A short discussion followed.

Council will write letter the letter to be sent to Central Tax by certified mail and Solicitor Wolfe will approve the wording of the letter. Once approved the Council President will sign the letter.

Dillard will seconded if both motions become one motion.

minutes of
6-16-2008

Special Meeting
approved 10-6-2008

Council President Lux called for a vote on the following motion:

Shaffer made a motion to repeal the Business Privilege Tax & Business Privilege License # 571, #581, #582, and #663 effective January 1, 2009 and to provide in writing a letter to Central Tax of said action - not renewing their contract with this ordinance and to create an ordinance creating a Ford City Business

Licencing Fee set at \$150 incorporating the Ford City Landlord License Fee by using tax mapping numbers with an effective date of January 1, 2009.

Motion Carried. Unanimous 6-0.

PARKING ORDINANCE

Shaffer made a motion to draft a parking ordinance for a maximum of two hours parking per day Monday to Friday from 8:00 a.m. to 5:00 p.m. in the designated zone - 4th Avenue from 8th Street - North Side Only to 10th Street and all of Ford Street and include a map.

ATTENDANCE Malec left because he had to go to work at 5:23 p.m.

Motion seconded by Dillard. Motion Carried. Unanimous 5-0.

KILLED IN SERVICE - POLICE PENSION ORDINANCE

Solicitor Wolfe explains the council during the late 1990 never prepared a restated Police Pension Plan Document. This document would include the Killed in Service amendment. Wolfe suggested contacting Mockenhaupt and ask them to make sure all the required amendments to the Police Pension Plan are included.

Shaffer explained the fees for Mockenhaupt may be paid from the Police Pension Plan.

Dillard made a motion to authorize Mockenhaupt to prepare the amendment to the Police Pension Plan. Seconded by Shaffer.
Motion Carried. Unanimous 5-0.

TRASH DAYS Klukan made a motion to set the Trash Days for 2008 as Monday, August 11 to Friday, August 22, 2008 with no drop offs allowed on Sunday.
Seconded by Shaffer. Motion Carried. Unanimous 5-0.

CARACAL Shaffer made a motion to waive the rent payments from Caracal, Inc. for a period of 31 days, July 1, 2008 to July 31, 2008 and to authorize the Council President or the Council Vice-President to sign a letter to be forwarded to Caracal, Inc. informing them of the council decision.
Seconded by Dillard. Motion Carried. Unanimous 5-0.

GFCCDC LETTER 6 - 12 - 2008

Shaffer: reads a letter from the CDC to Borough Council dated 6-12-2008.
(Attached)

minutes of
6-16-2008

Special Meeting

approved 10-6-2008

Council President Lux asked why hasn't the CDC reduced their expenses? They continue to have a full time employee, but want to only make interest only payments to F & M Bank.

Solicitor Wolfe explained he is working on the Declaratory Judgement and suggested members of council meet with F & M Bank to assure them Borough Council will be proceeding with a lawsuit against the CDC. Also, the council intends to full fill the terms of the agreement.

Mayor Mantini asked if the CDC has supplied any financial information to the Borough.

Council President Lux answered no and explained the CDC never forwarded names of any prospective clients.

A discussion follows.

Shaffer made a motion to send a letter to the GFCCDC stated Ford City Borough strongly recommends the CDC should pay all secured creditors in full at this time. Seconded by Dillard.

Motion Carried. Unanimous 6-0

Solicitor Wolfe stated the CDC has gone 3.5 years with no new clients

Dillard stated Ford City Borough is not satisfied with outcome of CDC

DEVELOPMENT CORPORATION

Shaffer made a motion to advertise for citizens of Armstrong County who are interested in joining the new Ford City Development Corporation. Seconded by Klukan. Motion Carried. Unanimous 5-0.

CITIZEN COMMENTS

Tom Ondrusek - Shade Tree Commission stated he will contact the Parks & Recreation Committee concerning pruning around the clock tower.

A short discussion took place concerning weeds at 14th Street trail entrance too.

Dillard stated the Street Dept. has a gas powered weed eater and they will take care of the problem with the weeds.

Ondrusek explained an arborist will be brought in during the fall to look at the trees. There are dead limbs in the trees.

A discussion took place concerning ruts in the Borough Parks.

minutes of
6-16-2008

Special Meeting

approved 10-6-2008

Dave Klukan asked if the Christmas Decorations could be used in the Borough Park?

Ray Klukan made a motion to allow Heritage Days Committee to install the "Christmas Star Decorations" on lamp posts in the Borough Park.

Seconded by Shaffer. Motion Carried. Unanimous 5-0.

Dave Klukan requested permission to decorate the park for Christmas on behalf of Heritage Days. Dillard requested this request be put into writing.

Mayor Mantini explained he attended a grant writing course.

Bill Oleksak suggested the Yield to Pedestrian sign used at Divine Redeemer be placed at another location during the time school is not in session for the summer.

EXECUTIVE SESSION

Shaffer made a motion to adjourn to executive session to discuss personnel. Seconded by Dillard. Motion Carried at 6:10 p.m. Unanimous 5-0.

REGULAR SESSION Shaffer made a motion to exit Executive Session and re-enter Regular Session. Seconded by Klukan. Motion Carried at 6:24 p.m. Unanimous 5-0

SOLICITOR COMMENTS

Solicitor Wolfe asked who will speak to F & M Bank? Dillard and Shaffer will make contact with them.

MAYOR COMMENTS

Mayor Mantini thanked the residents who worked along 3rd Avenue work to make beautification improvements.

COUNCIL COMMENTS

Klukan stated the Borough should clean up their own areas including the siren area.

Tokarek explained he has been in contact with Megan Ruffner - Armstrong County Probation. Tokarek stated there are adults and juveniles available to complete community service hours if the Borough provides the equipment and work to be completed.

Dillard made a motion to expend all necessary funds to obtain safety equipment and furnish the necessary tools to be stored in the Borough Garage. Seconded by Shaffer. Motion Carried. 5-0 Unanimous

Tokarek explained probation will be working from 9 to 12

MAYOR COMMENTS Mayor Mantini informed council last year community service was used to clean up a property owned by an out of town landlord. Mantini stated there should be something in place to allow the Borough to clean up "vacant" properties and charge the property owner.

minutes of
6-16-2008

Special Meeting

approved 10-6-2008

Dillard and Shaffer had no comments at this time.

Lux explained he is receiving calls from residents complaining about dog waste on the trail and the "gas station" eye sore. Lux stated changes take time and these problems are being worked on.

A discussion took place about illegal parking.

Tokarek explained painting curbs yellow doesn't matter.

Mayor Mantini requested he be informed of parking problems.

ADJOURNMENT

Klukan made a motion to adjourn meeting.

Seconded by Shaffer. Motion Carried at 6:39 p.m. Unanimous 5-0.

John M. Lux, Sr.
Council President

Lisa Bittner
Borough Secretary

minutes of
6-16-2008
Special Meeting
approved 10-6-2008