

**MINUTES
FORD CITY BOROUGH COUNCIL
SPECIAL MEETING
LOCATION - FORD CITY BOROUGH OFFICE
MAY 17, 2004**

CALL TO ORDER Council President Kozuch called the meeting to order at 5:07 p.m. and advised everyone the meeting is being audio taped.

ROLL CALL Terry Tokarek, Homer Pendleton, Steve Kozuch, John Rudosky, Tim Malec and Dan Cousins.

ATTENDANCE Greg Dinko - Emergency Management Coordinator, Fred Dzugan - Codes Officer, Eugene Banks - Planning Commission, Donna Kornasiewicz - G.F.C.C.D.C., and Solicitor Wolfe.

RIVERS OF STEEL AGREEMENT
Moved to later in the meeting.

CITIZEN COMMENTS

Terry McGinnis asked if a trash day has been scheduled? Kozuch explained with the financial burden recently placed on the Borough council has not made a decision concerning a trash day. Pendleton answered that the Street Department will be meeting to discuss the possibility of having a trash day.

McGinnis asked if something could be done about the improperly licensed car across from Rite Aid? Kozuch instructed McGinnis to contact the Chief of Police.

McGinnis asked when the trees in the park will be removed? Tokarek answered once Borough Worker Bruce Volek has returned to 100% the trees in the Borough park will be looked for possible removal.

McGinnis asked when a loading zone area would be made at the Parkview Apartments? A discussion took place and Council President Kozuch answered the process of requesting such an area should begin with the property owner submitting a letter of request.

RIVERS OF STEEL Donna Kornasiewicz explained the answers have been received concerning the Steel Industry Heritage Corporation. The grant will be used to construct a 3,647 square foot Heritage Museum at the site of the Pattern Shop Building in the Steel Heritage & Technology Park.

special
meeting
minutes
5-17-2004
approved on
6-7-2004

Pendleton made a motion authorizing the Council President to sign the agreement between the Steel Industry Heritage Corporation and Ford City Borough. Seconded by Rudosky. Motion Carried. 6-0 Unanimous (Document Attached)

DCED - DEBT ORDINANCE

Solicitor Wolfe explained this ordinance is part of the process which is required to borrow money and incur a debt of \$150,000.00. This ordinance must be advertised and voted upon and if it passes the ordinance must be advertised again. Solicitor Wolfe explained since it has been a while since the information from S & T Bank is several months old, current information on borrowing the \$150,000 should be updated. Wolfe explained the principle and interest may be paid at any time without penalty.

Rudosky made a motion to advertise the ordinance increasing the indebtedness of Ford City Borough by issue of a General Obligation Note in the amount of \$150,000 for unfunded debt. Seconded by Malec. Motion Carried. 6-0 Unanimous (Ordinance Enclosed)

USDA - GRANT

Solicitor Wolfe explains money is available that may be used for a build out needed for the Caracal build out. Solicitor Wolfe explained this agreement only applies to this specific grant and there are no management fees included in this grant. Wolfe explained the CDC will administer this grant with the understanding they will not be receiving any management fees.

Rudosky made a motion to adopt this agreement between Ford City Borough and the Greater Ford City Community Development Corp. Seconded by Tokarek. Motion Carried. 6-0 Unanimous. (Agreement Attached)

SUMMER LABOR

Pendleton explains Jason Kerr worked for the Borough during the summer two years ago and there is a need at this time to assist with the meter installation program. A discussion followed.

Tokarek made a motion to hire Jason Kerr as recommended by the Street Committee at a rate of \$6.50 per hour subject to passing a physical given by Dr. Richless. Seconded by Pendleton.

A discussion followed concerning the use of Dr. Richless to perform the physical. Rudosky is opposed to using Dr. Richless. Solicitor Wolfe explained this may be discussed during the Executive Session.

Tokarek withdraws is motion and Pendleton has no objection.

Tokarek made a motion to hire Jason Kerr as recommended by the Street Committee at a rate of \$6.50 per hour subject to passing a physical by a duly appointed licensed physician. Seconded by Pendleton. Motion Carried. 6-0 Unanimous

Tokarek leaves the meeting at 5:30 p.m. because of a prior work commitment.

special
meeting
minutes
5-17-2004
approved on
6-7-2004

CITIZEN REQUEST - ZILLA

Rudosky made a motion to grant permission to Edward Zilla of 1139 5th Avenue to block off a portion of 12th Street between 5th Avenue and Birch Alley on Saturday, May 22, 2004 from 4:p.m. until 11:00 p.m. pending notification made to the Police Department and the Fire Department.

Seconded by Cousins. Motion Carried. 5-0 Unanimous

PCC GRANT 2004 - 2005 GRANT ADMINISTRATION

Pendleton explains the county has administered the last few PCC Grants and this letter is requesting them to administer the next PCC Grant 2004 - 2005.

Malec asked that the county be contacted to pay the invoices in advance as opposed to the borough paying this invoices then waiting for the reimbursement. A discussion took place. Donna Kornasiewicz will contact Commissioner Kirkpatrick concerning this possibility.

Pendleton makes a motion to use Armstrong County to administer the PCC Grant 2004 - 2005. Seconded by Malec. Motion Carried. 5-0 Unanimous (Letter Attached)

INTERVIEW SUMMER HELP

Pendleton explains applications have been received for the playground supervisors and summer help. A discussion took place concerning when the interviews will be scheduled.

Kozuch stated two or three councilmen should attend the interviews.

Interviews will be scheduled on Tuesday, May 25, 2004 beginning at 10:00 a.m.

CHRISTMAS DECORATIONS

Pendleton explained money is available from our Community Development Account.

Rudosky made a motion to pay \$500.00 toward the Christmas Decorations as requested by the Ford City Business & Professional Assoc. Seconded by Cousins. Motion Carried. 5-0 Unanimous

PENNDOT - MAIN STREET

Pendleton explained council met with Penndot several times concerning the water run off at Masello's on Main Street. This water has flooded 1110 7th Avenue and the Street Department must remove the remaining debris.

A discussion took place concerning the series of events that has taken place since New Years Eve 2-1/2 years ago.

Solicitor Wolfe will speak with Pendleton concerning this problem. Pendleton spoke with Penndot and Penndot was to contact the Borough after their engineer

special
meeting
minutes
5-17-2004
approved on
6-7-2004

had a chance to review the area.

SOLICITOR COMMENTS

Solicitor Wolfe had no comments at this time.

MAYOR COMMENTS

Mayor Pyle was absent from this meeting.

COUNCIL COMMENTS

Cousins stated this was entirely too long to allow the situation with Penndot to continue.

Malec agreed with the comments made by Cousins concerning the water runoff problem.

Rudosky requested an Executive Session.

Pendleton explained the office has received several calls concerning problems with grass and hedges. Codes Officer Dzigan explained that after a meeting with council it was decided any problems with grass and weeds, junk cars, or snow removal should be reported to the Police Department.

Rudosky stated the mayor should be directed to direct the police department.

Cousins stated the Borough should cut their own grass before the police are sent out to enforce the high grass and weeds ordinance.

Council President Kozuch instructed the Secretary to prepare letters to be sent to the Street Department and the Police Department concerning the high grass and weeds ordinance.

Pendleton explained he found two separate ordinances that cover subdivisions.

Pendleton asked Solicitor Wolfe to review these ordinances because the Borough should have their own subdivision ordinance.

Solicitor Wolfe explained there must be a way to protect the public access to the utilities. Public access must be given to the utilities or a right of way.

Solicitor Wolfe explained there will be a meeting on Wednesday, May 19, 2004 between Ron Dillard, Fred Dzigan, and himself concerning the Park Development Plan and the amendment to the Zoning Ordinance.

Codes Officer Dzigan explained the Borough does not have a subdivision ordinance. The Borough must follow the subdivision ordinance the county has adopted.

special
meeting
minutes
5-17-2004
approved on
6-7-2004

Pendleton would like to have the Borough adopt an ordinance and include in the ordinance that the Borough has the last vote on the adoption of a sub division request.

Solicitor Wolfe will review the documents submitted to him by Pendleton.

Malec explained there are a few trees at 7th Avenue Playground that must be removed before the playground is opened.

A discussion took place concerning the trees along the hillside behind Bob Ware's house on 5th Avenue. Rudosky explained he spoke with Mr. Ware concerning these trees. Malec explained he is aware of this situation and the trees are not on Borough Property. Malec explained he and Pendleton met with Mr. Ware and these trees appear to be in excellent condition. Rudosky asked Malec to contact Mr. Ware.

Dzugan explained the condition of Mr. Commodore's garage is being blamed on the Borough because of the water runoff from the hill.

G.F.C.C.D.C.

Kornasiewicz asked if the Borough has a dunns number. Pendleton answered the Borough does not have such a number. Kornasiewicz explained the County Planning Office needs such a number. Kornasiewicz will find out how to obtain the dunns number.

Kornasiewicz explained the funds associated for the ARC grant will not be available until the Fall of 2004 or the end of year 2004.

Kornasiewicz explained a commitment letter is needed from the Gas Company in the amount of \$28,000 to be submitted to ARC. A discussion followed.

Kornasiewicz will contact Roger Stormer - Dominion Peoples.

Kornasiewicz stated the Community Development Block Grant was not funded by the county.

Kornasiewicz explained the request submitted to the Armstrong County Recreation Grant will not be chosen if the swing request remains in the grant. It was changed to request paving of the basketball court at Boulder Park and it will probably be approved.

CODES OFFICER
special
meeting
minutes
5-17-2004
approved on
6-7-2004

Dzugan requested his payroll checks be processed with the bi-weekly payroll rather than the monthly payroll. A discussion followed.

Rudosky made a motion to process the payroll for Fred Dzugan bi-weekly and that pay requisition sheets should be submitted. Seconded by Pendleton.
Motion Carried. 5-0 Unanimous

EXECUTIVE SESSION

Cousins made a motion to enter Executive Session to discuss personnel.
Seconded by Rudosky. Motion Carried. 5-0 Unanimous

Executive Session entered at 6:12 p.m.

REGULAR SESSION Council re-entered Regular Session at 7:30 p.m.
No action taken.

ADJOURNMENT Cousins made a motion to adjournment. Seconded by Rudosky.
Motion Carried. 5-0 Unanimous

Meeting adjourned at 7:32 p.m.

Lisa Bittner
Borough Secretary

special
meeting
minutes
5-17-2004
approved on
6-7-2004